

August 26, 2005

**TO:** Board of Selectmen, Sewer Commissioners

**FROM:** Peter Ashton, Chairman

**SUBJECT:** Selectmen and Sewer Commissioners' Report

**August 29, 2005**

**7:00 P.M.**

**I CITIZENS' CONCERNS**

**II SEWER COMMISSIONERS' BUSINESS**

**III PUBLIC HEARINGS & APPOINTMENTS**

1. **7:01 OPERATIONAL MINUTE** – The Town Manager will give the Board a brief update on various topics.
2. **7:10 VOLUNTEER COORDINATING COMMITTEE (VCC) OVERSIGHT MEETING** - Members of the Volunteer Coordinating Committee will be in for their annual oversight meeting with the Board.
3. **7:30 SPECIAL USE PERMIT #6/14/05-403, CBC PERSONAL TRAINING ACADEMY, 525 MAIN STREET (Continued from August 8)** – Enclosed please find materials in the subject regard, for Board consideration.
4. **7:55 COMMITTEE INTERVIEW, SASHA O'CONNELL, RECREATION COMMISSION**- Enclosed please find materials in the subject regard. The Recreation Commission and the Volunteer Coordinating Committee recommend the elevation of Sasha O'Connell from Associate Member of the Recreation Commission to full Member with a term to expire June 30, 2008, for Board consideration.
5. **8:30 RECREATION COMMISSION OVERSIGHT MEETING** -- Members of the Recreation Commission will be in for their annual oversight meeting with the Board.
6. **9:00 VERIZON HIGH-SPEED INTERNET/CABLE TELEVISION SERVICE PROPOSAL** – Enclosed please find materials in the subject regard. Verizon and Cable Advisory Committee representatives will be present to discuss this Verizon proposal.

**IV SELECTMEN'S BUSINESS**

7. **WOODLANDS AT LAUREL HILL** – Enclosed please find materials in the subject regard. The Chairman and/or Selectman Hunter will brief the Board.

8. **STATE OF THE TOWN MEETING** – Chairman Ashton will update the Board regarding planning progress for the State of the Town Meeting this year.
9. **SITE PLAN SPECIAL PERMIT # 04/19/05-405, DAVID EVANS & CHERYL TURGEON, 1000 MAIN STREET** -- Enclosed please find correspondence indicating that the petitioner wishes to withdraw this application, for Board consideration.
10. **PRIVATE WAY PLOWING, FY06** – Enclosed please find a recommendation from the Director of Public Works regarding Private Way Plowing for FY06, for Board consideration.
11. **OTHER BUSINESS**

## **V CONSENT AGENDA**

12. **COMMITTEE APPOINTMENT, MICHAEL DENSEN, PLANNING BOARD** --.The Planning Board has asked that Michael Densen be elevated from Associate Member to Full membership with a term to end June 30, 2009.
13. **COMMITTEE APPOINTMENT, ANN SUSSMAN, TRANSPORTATION ADVISORY COMMITTEE (TAC)** --.The Transportation Advisory Committee has asked that Ann Sussman be elevated from Associate Member to Full membership with a term to end June 30, 2008.
14. **COMMITTEE APPOINTMENT, ANTONIO SANTORO, TRANSPORTATION ADVISORY COMMITTEE (TAC)** --.The Transportation Advisory Committee has asked that Antonio Santoro be elevated from Associate Member to Full membership with a term to end June 30, 2007.
15. **TASK FORCE APPOINTMENTS, COMMUTER RAIL TASK FORCE** -- Enclosed please find materials in the subject regard, for Board consideration.
16. **UNITED NATIONS DAY PROCLAMATION** -- Enclosed please find materials in the subject regard, for Board consideration.
17. **APPROVE VARIOUS TRAFFIC ADVISORY SIGNS** – Enclosed please find a request from the Director of Public Works for approval of various advisory traffic signs on Squirrel Hill Road, Arlington Street and Notre Dame Road, for Board consideration.
18. **APPROVE TRAFFIC ADVISORY SIGN** – Enclosed please find a request from the Director of Public Works for approval of a “Children” advisory traffic sign on Alexandra Way, for Board consideration.
19. **ACCEPTANCE OF AFFORDABLE HOUSING RESTRICTIONS, FRANKLIN PLACE DEVELOPMENT, 520 MAIN STREET** -- Enclosed please find three (3) Acceptance Forms (one for each affordable unit) for Board acceptance of the Affordable Housing Restrictions for the subject development, for Board consideration.
20. **ACTON CONGREGATIONAL CHURCH BLOCK PARTY, CHANGE OF DATE TO OCTOBER 2, 2005** -- Enclosed please find materials in the subject regard, for Board consideration.

21. **ONE DAY LIQUOR LICENSE, ACTON DAY, SEPTEMBER 17, 2005, NARA PARK, TOWN OF ACTON** - Enclosed please find materials in the subject regard, for Board consideration.
22. **ONE DAY LIQUOR LICENSE, ACTON DAY, SEPTEMBER 18, 2005, NARA PARK, TOWN OF ACTON (RAIN DATE)**- Enclosed please find materials in the subject regard, for Board consideration.
23. **ACCEPT DONATION** – Enclosed please find a request from the West Acton Citizens' Library for acceptance of a donation of \$2,188.94 from the Acton Arts League to be combined with their previous contributions for the purchase of annual passes to the Museum of Fine Arts, for Board consideration.
24. **ACCEPT DONATION** – Enclosed please find a request from the Building Commissioner for acceptance of a donation of \$7,500.00 from Franklin Place Partners, LLC for construction of sidewalks in connection with their project at 525 Main Street, as required by the Zoning Board of Appeals, for Board consideration.
25. **ACCEPT DONATION** – Enclosed please find a request from the Director of Public Works for acceptance of a donation of \$60,000.00 from Quail Ridge Country Club, LLC for construction of sidewalks, as required by Condition 3.2.11 of the Special Permit for Quail Ridge Country Club and Condition 3.4 of Amendment #1, for Board consideration.

## **VI TOWN MANAGER'S REPORT**

26. **EMPLOYEE OF THE YEAR PROGRAM PROPOSAL** – The Town Manager will seek Board direction concerning a generous proposal we have received from a local businessman to endow a Municipal Employee of the Year program.

## **VII EXECUTIVE SESSION**

### **ADDITIONAL INFORMATION**

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

## **FUTURE AGENDAS**

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

September 12 & 26	January. 7 (Budget Workshop)
October 17	January 16 & 30
November 1, 14 & 28	February 13 & 27
December 12 & 19	March 13 & 27

## **GOALS 2004-2005**

1. Produce Morrison Farm Development Master Plan (Bob/Walter)
2. NARA PARK
3. Pursue Commercial Tax Base
4. Master Plan review meeting once per year

## **GOALS carried forward**

5. Monitor Labor Negotiations (Peter)
6. Improve Communication with Town Boards (ALL), Improving Inter Board Communication (Dore')
7. Revisit 2020 planning process for direction to make this process more beneficial towards implementation of long-term vision, and to get a first rough cut of what happens next year before school is out for the summer (Trey/Peter)
8. ALG process be used for purpose of Budget Planning for FY05 (Dore'/Peter)
9. Process Planning for "Life after NESWC" (Bob)
10. Middlesex Pension Alternatives (Walter)